

RICHARD DRAKE

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DEDICATED CREATIVE ENVIRONMENTAL PROFESSIONAL SEEKING NEW OPPORTUNITIES

SUMMARY OF QUALIFICATIONS

- 27 years in environmental project management, community development, and fundraising
- 10 years experience of creating and running small business, focusing on triple bottom line principles
- Raised over \$1 million for community projects, with numerous successful grant applications
- Facilitation of collaborative and visionary multi-stakeholder groups and processes
- Commitment to delivering precise reporting and meeting financial targets for diverse organizations
- Designing and implementing exceptional marketing campaigns with a comprehensive knowledge of extensive media
- Excellent communication skills, and a passion to convey compelling messages
- Creative and inspirational writing, including: desktop publishing; creation of newsletters, flyers, self published book, press releases; website content

WORK EXPERIENCE

PROJECT MANAGER

2016—PRESENT

SPEC Elders Circle, Vancouver, BC

- Coordinate community involvement program with Elders to shift perception of older people
- Manage volunteers, develop public communications program, organize public Salons

TEAM LEAD

2016

TetraTech Inc, Langley Township Composting Outreach Program, Vancouver, BC

- Responsible for coordinating a team of outreach workers
- Delivered public information materials to all residents for new composting program

WRITER AND PUBLISHER

2013—2016

Drake and Jones Publishing, Vancouver, BC

- Self-publishing, editing, desktop layout, marketing, creative writing, graphic design

CEO

2007—2013

Cumberland Construction Services, Cumberland, BC

- Purchasing, moving and relocating heritage homes; renovating and re-selling.
- Running crews, liaising with trades, realtors, banks, planning departments and regulators
- Establishing “green” construction practices and setting up zero-waste site programs

PROJECT MANAGER

2002—2006

Compucycle, Comox Valley, BC

- Raised \$250,000 to implement BC's first public computer recycling program

- Created and organized Hazardous Waste collection events with local government
- Created training programs and employed workers with barriers to employment
- Established, equipped, and staffed computer recycling facility
- Prepared monthly financial statements and reports to Board of Directors, and quarterly progress reports to government funding agencies

PRINCIPAL RESEARCHER / PROJECT MANAGER

1994—2001

Sound Solutions, Comox Valley, BC

- Raised \$525,000 through an award-winning proposal to research behaviour change
- Partnered with the University of British Columbia to research solutions to water pollution
Initiated public awareness program, designed promotional campaigns and research questionnaires, made presentations to technical conferences, co-authored peer-reviewed technical journal articles
- Assembled multi-disciplinary group with representatives of Environment Canada, BC Environment, BC Ministry of Municipal Affairs, local governments, and local citizens groups

PROJECT MANAGER

1990—1994

Comox Valley Recycling, Comox Valley, BC

- Raised \$460,000 to establish a recycling program for the Comox Valley
- Developed and ran “Spring Clean-up Days” - annual public recycling drop-off events
- Managed up to 100 volunteers and staff at purpose-built recycling facility
- Set up educational events and recycling programs with businesses, schools, government agencies
- Developed and implemented ongoing promotional campaigns

EDUCATION / TRAINING

BACHELOR OF ENGINEERING, Liverpool University, UK

COMMUNITY INVOLVEMENT

FUNDRAISER	Kitsilano Neighbourhood House, Vancouver
VOLUNTEER	Society for Promoting Environmental Conservation, Vancouver
VOLUNTEER	Habitat for Humanity
OPERATOR	Crisis Line, Courtenay
DIRECTOR	Comox Valley Credit Union, Courtenay
DIRECTOR	Recycling Council of British Columbia

AWARDS

COMOX VALLEY CHAMBER OF COMMERCE:	Green Business of the Year
ENVIRONMENT CANADA NOMINATION:	Environmental Citizen of the Year
BC HEALTH RESEARCH FOUNDATION:	Model Grant Application

INTERESTS

I work to live rather than live to work. My passions are many. Among them are: creative writing, photography, cooking, musicology, WordPress web creation, video editing, exploring the natural environment, sea kayaking, traveling to distant lands to meet fascinating people, and service to others.